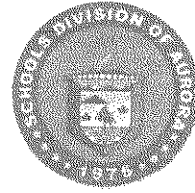




Republic of the Philippines
DEPARTMENT OF EDUCATION
Region III
SCHOOLS DIVISION OF AURORA
Bacong, San Luis, Aurora



DIVISION MEMORANDUM

No. 78 s. 2019

RECORDS SECTION

DEPED - EDO AURORA //67

**LECTURE SEMINAR ON LAWS, POLICIES, AND RULES
AFFECTING SCHOOLS, TEACHERS, AND STUDENTS.**

DATE: <u>7/20</u>	TIME: <u>7:18</u>
BY: _____	

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisor
Public Elementary and Secondary School Heads
All Others Concerned

1. The office announces the conduct of Lecture Seminar on Relevant Laws, Policies, and Rules affecting Schools, Teachers, and Students;
2. The Program aims to:
 - a. Build awareness among the participants the laws and principles affecting schools and the rights of teachers and students: relevant DepEd orders re: collection of fees and utilization of fund; child protection policy and anti-bullying law; student discipline in public schools; and the three-fold liability of public officers; and,
 - b. Capacitate the participants in the conduct of Alternative Dispute Resolution, DepEd grievance machinery, investigation of administrative cases, and addressing cases of violation of child protection and anti-bullying policy.
3. The participants of this lecture seminar are the Assistant Schools Division Superintendent, Chief Education Supervisors, Education Program Supervisors, Public Schools District Supervisors, Public Elementary and Secondary School Heads, Administrative Officer, Records Officer, Budget Officer and Accountant;
4. The lecture seminar shall be implemented on July 29-31, 2019 in Baler, Aurora;
5. A registration fee of P1,200.00 shall be collected from the Public Elementary and Secondary School Heads to defray expenses for meals and snacks chargeable against school MOOE and other local funds subject to usual accounting and audit rules and regulations. On the other hand, food and snacks of the Division Program Team, Supervisors, PSDSs, EPSVRs, and other division personnel shall be charged to Division MOOE Fund;
6. Transportation, travel allowances and other incidental expenses of the public schools elementary and secondary school heads shall be charged against school MOOE and/or other local funds;
7. Attendance to the above lecture seminar is required. Should the intended participant be unable to participate in this activity for *just* reasons, he *shall* send a replacement who is preferably a member of the School Child Protection Committee or the guidance

8. Participants are further advised to confirm via text message their attendance in the following format: NAME/POSITION/SCHOOL/DISTRICT and send to 09989568367 *not later* than July 20, 2019 at 5:00 in the afternoon;
9. Immediate and wide dissemination of the Memorandum is desired.



Engr. EDGARD C. DOMINGO, Ph.D., CESO VI
Schools Division Superintendent